

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS  
AND HELD ELECTRONICALLY VIA ZOOM  
MAY 20, 2025 AT 7:00 P.M.**

**PRESENT:**

Mayor.....Kelly Muir  
Deputy Mayor .....Bill Love  
Councillor .....Debbie Durocher  
Councillor .....Tara Elwood  
Councillor .....Daryl Weber  
CAO .....Kathy Skwarchuk  
Asst. CAO .....Cathy McCartney (Zoom Administrator)

**CALL TO ORDER:**

Mayor Muir called the meeting to order at 7:01 P.M.

**LAND ACKNOWLEDGEMENT:**

Mayor Muir read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

**AGENDA ADDITIONS:**

- 14.v Alberta Treasury Board & Finance – Borrowing Notice July 2025
- 14.w Yellowhead Regional Library – YRL 2024 Annual Report
- 15.e Alberta Beach & District Ag Society – Polynesian Days 2025 Sponsorship
- 15.f Alberta Beach & District Museum – Signage for Alberta Beach Heritage Village & Museum

**ADOPTION OF AGENDA:**

**MOTION #072-25**

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**CONFIDENTIAL – CLOSED MEETING SESSION:** None.

**ADOPTION OF PREVIOUS MINUTES:**

REGULAR COUNCIL MEETING OF APRIL 15, 2025:

**MOTION #073-25**

MOVED BY Deputy Mayor Love that the minutes of the Regular Council meeting held on April 15, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS:**

MICHELLE JONES, COMMUNITY FUTURES YELLOWHEAD EAST – CFYE ANNUAL REPORT PRESENTATION:

Michelle Jones of Community Futures Yellowhead East attended the meeting to present the CFYE 2024-2025 Annual Review which included background information on the organization and how CFYE helps communities thrive economically to create economic sustainability within the region. CFYE supports entrepreneurs through the delivery of a variety of services from strategic economic planning, technical and advisory services for businesses, and loans to small and medium sized enterprises. Michelle also reported that CFYE was awarded a grant from the Northern and Regional Economic Development Program in support of their 3 Year Investment Attraction Marketing Strategy, the project consists of hiring a full-time Investment Attraction Marketing Strategist to work with the municipal partners to provide economic development support, small business growth, training and sustainability as well as regional collaboration, investment attraction and marketing. Mayor Muir thanked Michelle for attending the meeting and presenting the CFYE annual review.

MOTION TO ACCEPT COMMUNITY FUTURES YELLOWHEAD EAST PRESENTATION:

**MOTION #074-25**

MOVED BY Councillor Durocher that the Community Futures Yellowhead East 2024-2025 Annual Report presentation be accepted for information.

CARRIED UNANIMOUSLY

**PUBLIC HEARINGS:** None.

**MUNICIPAL PLANNING COMMISSION MEETING:** None.

**OLD BUSINESS & CAO REPORT ACTION LIST:**

ACCEPTANCE OF CAO REPORT ACTION LIST:

**MOTION #075-25**

MOVED BY Mayor Muir that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

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**FINANCIAL REPORTS:**

2025 BUDGET:

**MOTION #076-25**

MOVED BY Councillor Durocher that the 2025 Budget be approved as presented.

CARRIED UNANIMOUSLY

2025 COST OF LIVING ALLOWANCE:

**MOTION #077-25**

MOVED BY Deputy Mayor Love that a 2.5% cost of living allowance be approved and further that the increase be retroactive to January 1, 2025.

CARRIED

**BYLAWS & POLICIES:**

**BYLAW #299-25 PUBLIC HEARING PROCEDURE BYLAW:**

MOTION TO APPROVE SECOND READING OF BYLAW #299-25:

**MOTION #078-25**

MOVED BY Councillor Elwood that Bylaw #299-25, being a bylaw to establish the procedures for public hearings held during Regular and Special Council meetings be read a second time as amended.

CARRIED UNANIMOUSLY

MOTION TO APPROVE THIRD AND FINAL READING OF BYLAW #299-25:

**MOTION #079-25**

MOVED BY Councillor Elwood that Bylaw #299-25 be read a third & final time.

CARRIED UNANIMOUSLY

**BYLAW # 300-25 A BYLAW TO AUTHORIZE THE RATES OF TAXATION FOR 2025:**

MOTION TO APPROVE FIRST READING OF BYLAW #300-25:

**MOTION #080-25**

MOVED BY Mayor Muir that Bylaw #300-25, being a bylaw to authorize the rates of taxation for 2025 be read a first time.

CARRIED UNANIMOUSLY

MOTION TO APPROVE SECOND READING OF BYLAW #300-25:

**MOTION #081-25**

MOVED BY Deputy Mayor Love that Bylaw #300-25 be read a second time.

CARRIED UNANIMOUSLY

MOTION TO PROCEED TO THIRD READING OF BYLAW #300-25:

**MOTION #082-25**

MOVED BY Councillor Weber that unanimous consent be given to proceed to third reading of Bylaw #300-25.

CARRIED UNANIMOUSLY

MOTION TO APPROVE THIRD AND FINAL READING OF BYLAW #300-25:

**MOTION #083-25**

MOVED BY Councillor Durocher that Bylaw #300-25 be read a third & final time.

CARRIED UNANIMOUSLY

**GENERAL VILLAGE POLICY #G.2.9 COUNCIL REMUNERATION POLICY:**

MOTION TO APPROVE GENERAL VILLAGE POLICY #G.2.9:

**MOTION #084-25**

MOVED BY Deputy Mayor Love that General Village Policy #G.2.9 Council Remuneration Policy be amended as presented.

CARRIED UNANIMOUSLY

**COUNCIL, COMMITTEES & STAFF REPORTS:**

**COUNCILLOR ELWOOD:**

Councillor Elwood reported on the following:  
Alberta Beach Library new water well drilling.  
AACPO Conference held May 5-7, 2025.

**COUNCILLOR DUROCHER:**

Councillor Durocher reviewed and submitted reports on the following meetings:  
Alberta Beach & District Museum & Archives meetings held on March 19 & April 16, 2025.  
Lake Isle & Lac Ste. Anne Stewardship Society meetings held on April 29, 2025.

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**COUNCILLOR WEBER:**

Councillor Weber reviewed and submitted reports on the following meetings:  
Alberta Beach Museum Church meeting held on April 16, 2025.  
Community Futures Yellowhead East meetings held on April 17 & May 15, 2025.  
Lac Ste. Anne Foundation meetings held on April 28 & 29, 2025.  
Trivillage Regional Sewer Services Commission meeting held on May 14, 2025.

**DEPUTY MAYOR LOVE:**

Deputy Mayor Love reviewed and submitted report on the following meeting:  
Highway 43 East Waste Commission meeting held on April 22, 2025.

**MAYOR MUIR:**

Mayor Muir reviewed and submitted reports on the following meetings:  
Lac Ste. Anne County Regional Municipalities meeting held on May 9, 2025.  
Trivillage Regional Sewer Services Commission meeting held on May 14, 2025.

**DEVELOPMENT PERMIT REPORT:**

Administration submitted a report for information on the 2025 Development Permits issued to date.

**ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:**

**MOTION #085-25**

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – INFORMATION ITEMS:**

**ALBERTA BEACH LION’S CLUB – INVOICE FOR FIRE RESCUE INTERNATIONAL RESPONSE:**

A letter was received from the Alberta Beach & District Lion’s Club advising that the Lion’s Club will not be paying the invoice for Fire Rescue International response to the accident on the ice on February 16, 2025.

**ALBERTA BEACH MUSEUM – HISTORY OF COMMUNITIES SURROUNDING LAC STE. ANNE:**

Correspondence was received from the Alberta Beach & District Museum regarding the history of communities surrounding Lac Ste. Anne and their storyboard project, further requesting that members from each community form a committee to brainstorm ideas.

**ALBERTA EMERGENCY MANAGEMENT AGENCY – REVISED ALBERTA ESS FRAMEWORK:**

Correspondence was received from Alberta Emergency Management Agency regarding the release of the revised Alberta Emergency Social Services (ESS) Framework.

**ALBERTA MUNICIPAL AFFAIRS LETTER TO DAVE IVES REGARDING THE PROVINCIAL FIRE LIAISON COMMITTEE:**

A letter from Alberta Municipal Affairs to Dave Ives regarding the Provincial Fire Liaison Committee was received thanking Mr. Ives for his interest in becoming a member of the Provincial Fire Liaison Committee and advising that he was not a successful applicant to the committee.

**MOTION #086-25**

MOVED BY Mayor Muir that Council provide a response to Alberta Municipal Affairs requesting the reasons why David Ives application to the Provincial Fire Liaison Committee was not successful.  
CARRIED UNANIMOUSLY

**ALBERTA MUNICIPALITIES – ABMUNIS ANALYSIS OF BILL 50, MUNICIPAL AFFAIRS STATUTES AMENDMENT ACT, 2025:**

Alberta Municipalities forwarded their analysis of Bill 50, the Municipal Affairs Statutes Amendment Act, 2025.

**ALBERTA MUNICIPALITIES – ABMUNIS REP - REGULATORY PROCESSES FOR AGGREGATE EXTRACTION TASK FORCE:**

Alberta Municipalities forwarded letter advising on the nomination of Councillor Elwood as the ABmunis representative appointed to the Regulatory Processes for Aggregate Extraction Task Force.

**ALBERTA MUNICIPALITIES – SUMMER 2025 MUNICIPAL LEADERS’ CAUCUS:**

Correspondence was received from Alberta Municipalities regarding the Summer 2025 Municipal Leaders Caucus being held in various locations between June 11–26, 2025.

**ALBERTA MUNICIPALITIES – ALBERTA DAY 2025:**

Correspondence was received from Alberta Municipalities on behalf of Alberta Culture regarding Alberta Day recently established on September 1<sup>st</sup> to celebrate who we are as Albertans and what we can achieve together and further that the Government of Alberta is providing funding through Alberta Municipalities to celebrate Alberta Day events between August 29 and September 1, 2025 and is encouraging municipalities to submit an expression of interest application.

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**ALBERTA POLICE FUNDING MODEL REVIEW – REVIEW OF ALBERTA POLICE FUNDING:**

Correspondence was received regarding the Government of Alberta’s commitment to conducting a review of the Police Funding Model to advise that in the coming weeks MNP LLP, the independent accounting and consulting firm engaged to conduct the review will provide several opportunities to participate and provide feedback in the review.

**ALBERTA POLICE REVIEW COMMISSION – POLICE REVIEW COMMISSION STATUS UPDATE:**

Correspondence was received regarding the amendments to the Police Act coming into force later this year, further to advise that the Police Review Commission will independently investigate serious incidents, statutory offences and public complaints involving Alberta police and peace officers.

**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA – ASVA’S 67<sup>TH</sup> ANNUAL CONFERENCE:**

Correspondence was received from the Association of Summer Villages of Alberta regarding registration for ASVA 67<sup>th</sup> Annual Conference being held in Edmonton on October 16 & 17, 2025. Administration advised they will prepare a basket of promotional products for their silent auction.

**COMMUNITY FUTURES YELLOWHEAD EAST – CFYE GRANT PRESS RELEASE:**

Correspondence was received from Community Futures Yellowhead East to announce they have been awarded a grant from the Northern and Regional Economic Development Program in support of their Investment Attraction Marketing Strategy.

**COMMUNITY FUTURES YELLOWHEAD EAST – CFYE 3 YEAR INVESTMENT ATTRACTION MARKETING STRATEGY:**

Correspondence was received from Community Futures Yellowhead East advising on the final approval to proceed with CFYE’s 3 Year Investment Attraction Marketing Strategy.

**CONNECT MOBILITY – FIBER INTERNET DOOR TO DOOR MARKETING CAMPAIGN:**

Correspondence was received from Connect Mobility to provide an update and advise on their fiber internet door to door marketing campaign.

**FIRE RESCUE INTERNATIONAL – 2024 STATS PRESENTATION:**

The 2024 Yearend Statistics Power Point presentation was received from Fire Rescue International.

**JASPER COMMUNITY TEAM SOCIETY – THANK YOU FOR SUPPORT:**

Correspondence was received from Jasper Community Team Society to thank Council for the financial support.

**LAC STE. ANNE COUNTY – COUNTY CAO LEADERSHIP TRANSITION:**

A media release was received from Lac Ste. Anne County announcing that Mike Primeau is no longer serving as the County Chief Administrative Officer.

**LAC STE. ANNE COUNTY – INTERIM CAO APPOINTMENT:**

A media release was received from Lac Ste. Anne County announcing the Interim Chief Administrative Officer appointment of Trista Court.

**STRONGER TOGETHER LIBRARY CONFERENCE – REGISTRATION NOW OPEN:**

Correspondence was received regarding the Stronger Together Library Conference being held on October 8-9, 2025 in Edmonton.

**MOTION #087-25**

MOVED BY Councillor Elwood that Council approves Councillor Weber to attend the Stronger Together Library Conference on October 8-9, 2025 in Edmonton.

CARRIED UNANIMOUSLY

**ALBERTA ASSOCIATION OF POLICE GOVERNANCE – THE 2012 MORDEN REPORT:**

Correspondence was received from the Alberta Association of Police Governance regarding the AAPG Conference & AGM and further to share the 2012 ‘Morden Report’, an “independent civilian review into matters relating to the G20 summit” for information.

**ALBERTA MUNICIPAL AFFAIRS – 2025 LOCAL GOVERNMENT FISCAL FRAMEWORK (LGFF) ALLOCATIONS:**

A letter was received from Alberta Municipal Affairs regarding the 2025 Local Government Fiscal Framework (LGFF) capital and operating allocations.

**ALBERTA TREASURY BOARD & FINANCE – BORROWING NOTICE JULY 2025:**

Correspondence was received from the Alberta Treasury Board & Finance regarding the borrowing notice for the July 2025 intake for the loans to local authorities.

**YELLOWHEAD REGIONAL LIBRARY – YRL 2024 ANNUAL REPORT:**

Correspondence was received from the Yellowhead Regional Library which included the YRL 2024 Annual Report.

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ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

**MOTION #088-25**

MOVED BY Councillor Durocher that the correspondence information items be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – ACTION ITEMS:**

ALBERTA BEACH & DISTRICT AG SOCIETY – INVITATION TO MAYOR FOR AGLIPEX RE-OPENING EVENT

**MOTION #089-25**

MOVED BY Councillor Weber that Council approves that Mayor Muir attend the Agliplex re-opening event on June 21, 2025.

CARRIED UNANIMOUSLY

ALBERTA COLLEGE OF FAMILY PHYSICIANS – CELEBRATE WORLD FAMILY DOCTOR DAY PROCLAMATION

**MOTION #090-25**

MOVED BY Deputy Mayor Love that Council supports the Family Doctor Day proclamation in Alberta Beach to recognize and appreciate family doctors and primary health care providers for their dedication and compassion and the vital role family doctors play in the lives of Albertans.

CARRIED UNANIMOUSLY

ALBERTA SENIORS – SENIORS WEEK 2025 PROCLAMATION:

**MOTION #091-25**

MOVED BY Mayor Muir that in honour of the past, present and future contributions of the seniors of this community and throughout Alberta, Council hereby declares June 2-8, 2025 to be Seniors' Week in Alberta Beach.

CARRIED UNANIMOUSLY

NATIONAL PUBLIC WORKS WEEK PROCLAMATION:

**MOTION #092-25**

MOVED BY Councillor Elwood that Council approves the proclamation from the Alberta Public Works Association to proclaim Public Works Week in Alberta Beach between May 18-24, 2025.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT AG SOCIETY – POLYNESIAN DAYS 2025 SPONSORSHIP:

**MOTION #093-25**

MOVED BY Councillor Durocher that Council approves to purchase a Polynesian Days 2025 Gold Sponsorship Package in the amount of \$1,250.00 from the Alberta Beach Ag Society.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT MUSEUM – SIGNAGE FOR ALBERTA BEACH HERITAGE VILLAGE & MUSEUM:

**MOTION #094-25**

MOVED BY Councillor Durocher that the Alberta Beach & District Museum be advised that Council does not object to the installation of signage for the Heritage Village & Museum subject to further clarification on the sign locations and referral to the Development Officer; as well Council approves that the public works department assist with the installation of the signs subject to any additional material costs be the expense of the Alberta Beach Museum.

CARRIED UNANIMOUSLY

**NEW BUSINESS:** None.

**QUESTION PERIOD:**

A brief discussion was held on the following topics: the fire smart program and the Alberta Beach boat launch.

**ADJOURNMENT:**

The meeting adjourned at 9:10 P.M.

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Mayor – Kelly Muir

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C.A.O. – Kathy Skwarchuk